

**WORK AUTHORIZATION # CM2420-WA01
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
RFQ/BID NO. NC16-029**

Consultant:	England-Thims & Miller, Inc.
Contract Number:	CM2420-WA01
Contact Name:	Buckley Williams, P.E.
Contact Number:	904-642-8990
Email:	WilliamsB@etminc.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Limited Land Development CEI services			
		CONTRACT OVERVIEW	
Date Submitted	7/7/17	Total of Previous Authorizations	0
		Change Orders/Adjustment	0
Amount	\$15,000.00	This Work Authorization	\$15,000.00
Scheduled Completion	See below	Current Contract Total	\$15,000.00

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Construction Engineering Inspection (CEI) Services for Nassau County, Florida, dated June 12, 2017. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

England-Thims & Miller, Inc. shall provide Limited Land Development CEI services in accordance with the proposal dated July 7, 2017, attached hereto as Exhibit "A", for the Construction Engineering Inspection (CEI) Services Contract.

ARTICLE 2. Time Schedule

England-Thims & Miller, Inc. will provide all services included within the scope of services within a 12 month period. Task completion for individual requests under this work authorization will be determined on a case by cases basis.

ARTICLE 3. Budget

England-Thims & Miller, Inc. will perform the scope of services outlined herein for a not to exceed fee \$15,000.00. Performed services will be paid on an hourly rate basis per contract, attached hereto as Exhibit "B".

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments

or schedules. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

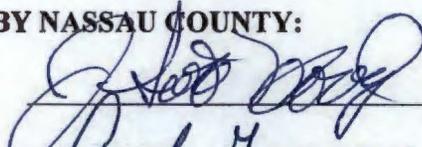
Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services is attached.

AGREED TO BY:

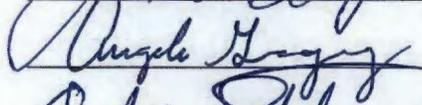
BY: 
Print Name: ROBERT MITZELL
Title: EXEC. VICE PRESIDENT
Date: 7.17.17

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director:



Contract Management:

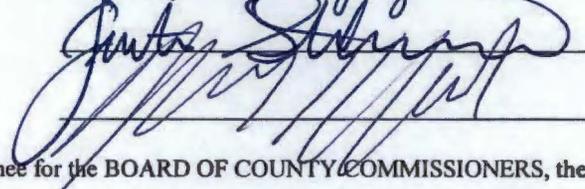


Office of Management & Budget:



County Attorney:

5/26/17



APPROVED by the County Coordinator, designee for the BOARD OF COUNTY COMMISSIONERS, the 1st day of August, 2017

ACCOUNT NO.: to be determined



www.etminc.com
tel 904-642-8990 • fax 904-646-9485
14775 Old St. Augustine Road • Jacksonville, Florida 32258

July 7, 2017

J. Scott Herring, P.E.
Nassau County Public Works Director
96161 Nassau Place
Yulee, FL 32097

Re: Limited Land Development Construction Engineering & Inspection (CEI) Services for Nassau County

Dear Mr. Herring:

England, Thims & Miller, Inc. (ETM) is pleased with this opportunity to submit for your consideration, and pursuant to your request, our proposal to provide as needed land development inspections for Nassau County. It is our understanding that this effort would be as an extension of staff for Nassau County and will be through a task work order based assignment in association with our CEI Continuing Services Contract No. CM2420.

ETM is a long-standing professional service provider in Northeast Florida and for many years, we have been providing CEI services on land development and other transportation/development projects similar in size and scope to those contemplated by this request. In addition, we are currently providing similar services for other county municipalities in Northeast Florida and, as you know, we are familiar with Nassau County's inspection and acceptance procedures.

We propose to provide the services as requested by Nassau County utilizing the rates established in our Continuing Services Contract No. CM2420 for an initial budget amount of \$15,000.00 and staffed/invoiced an hourly basis. Subsequent to a request for services, a specific scope of services will be developed for approval. If this is not consistent with your understanding please let me know.

Again thank you for this opportunity to be of service to Nassau County. If you have any questions or require additional information, please call. Thank you for this opportunity to be of professional service.

Sincerely,

ENGLAND-THIMS & MILLER, INC.

Buckley K. Williams, C.C.C.A.
Executive Vice President

Cc: Jim Donchez, ETM
Kent Ponder, P.E., ETM



NC 16-029

www.etmino.com
 tel 904-642-8980 • fax 904-646-9486
 14778 Old St. Augustine Road • Jacksonville, Florida 32258

March 16, 2017

David J. Pensante, Procurement Manager
 Nassau County Contract Management
 96135 Nassau Place, Suite 2
 Yulee, Florida 32097

RE: Continuing Contract for Construction, Engineering & Inspection (CEI) Services
 RFQ Bid No. NC16-029
 Requested Information for Continuing Contract for CEI Services

Dear Mr. Pensante:

England-Thims & Miller, Inc. is in receipt of your request for information related to loaded billing rate/fee schedule and other supporting documents. Per your request, we have included the requested information as follows:

Multiplier

Salary	Requested OH (Audited Rates)	Requested Profit	Multiplier
1.0	151.63% (Office) 12.14% (Expense)	15%	2.79

Loaded Billing Rates

Consultant Position	Current 2017 Rate (Avg. where indicated*)	Multiplier	Loaded Billing Rate
Senior Project Engineer	\$72.84	2.79	\$203.22
Project Administrator	\$50.59	2.79	\$141.15
Assist. Project Administrator	\$43.39 (average)	2.79	\$121.06
Senior Inspector	\$32.15 (average)	2.79	\$89.70
Inspector	\$24.62 (average)	2.79	\$68.69

Attachment "B" CM2420

BID/RFP No. NC16-029

Page 2 of 2

March 16, 2017

Mr. David J. Pensante
Nassau County CEI Continuing Services Contract NC16-029

We look forward to completing the negotiation on this contract and should you have any questions or require additional information please contact our office.

Sincerely,

ENGLAND-THIMS & MILLER, INC.



Buckley K. Williams, C.C.C.A.
Executive Vice President

cc: File



Nassau County Engineering Services Department
96161 Nassau Place
Yulee, Florida 32097

J. Scott Herring, P.E.
Public Works Director

August 17, 2017

Sent via email:
DonchezJ@etminc.com

Jim Donchez
Director Land Development CEI
England-Thims & Miller, Inc.
14775 Old St. Augustine Road
Jacksonville, FL 32258

Subject: Notice to Proceed
CM2420-WA-01
Limited Land Development CEI Services

Dear Mr. Donchez,

This letter shall serve as the contractual Notice to Proceed for the Limited Land Development CEI Services Work Authorization, CM2420-WA01. All work must be conducted in accordance with the agreement referenced above.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Becky Hiers-Bray, P.E.
Engineer III

Cc: Scott Herring, Public Works Director
Josephine Craver, Engineer II
Pat Gilroy, CEI
Chris Dixon, CEI